

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, FEBRUARY 9, 2010**

Present: Selectmen Rosanne Gilbert and Michael Woodworth. Wes Moore joined the meeting in progress. Also present: Fire Chief Jeff Buxton, Attorney Fran Lane, Planning Board Chairman John Hayden, Town Planner Clay Mitchell, State Representative Marcia Moody, Bill Hagy of the Governor's Commission on Disability, Noah Tremblay, Marie Poole, Police Chief Reed, Officer Nate Liebenow, Michael Harnois, Natalie Fream, and Kelley Corson.

Call to order: 5:59 by Rosanne Gilbert.

Checks were signed along with two Police Officer Appointments and a letter to the New Hampshire Retirement System.

Rosanne made a motion to re-appoint Steven Shope to the Conservation Commission for another three year term. Michael seconded the motion and the motion passed with both in favor.

Rosanne made a motion to approve the minutes of the January 26, 2010 meeting as amended. Michael seconded the motion and the motion passed with both in favor.

The following correspondence was reviewed:

- Granite State Quest
- Primex
- Comcast – three items
- Windham Board of Adjustment
- New Hampshire Department of Safety
- Pepsi Supports Surrounding Towns program

The meeting went into a non-public session at 6:32pm per RSA 91-A:3 III (meeting with counsel). The meeting re-opened to the public at 6:36pm.

Thirty-four Railroad Avenue was discussed. The lower floor of Building A and Building B have not been approved for occupancy permits. Larry Shaw, Building Inspector, compiled a list of items that need to be completed before the permits can be issued. Jeff Buxton agreed with Larry's report. The report needs to be given to Marie Poole, owner of the property. This was referred to the Town Counsel to begin appropriate action on the complaint of two areas being occupied without the proper permits.

The meeting went into a non-public session per RSA 91-A:3 III (meeting with counsel.) The meeting returned to a public session at 7:05pm and moved to the Town Hall.

Marie Poole returned to meet with the Selectmen regarding her property at 34 Railroad Avenue. She was informed that as she has two tenants currently occupying buildings illegally, the matter has been turned over to the Town Counsel. Marie was given a copy of the Building Inspector's report. After reviewing the list, Marie stated some of the items listed have already been completed and she is working to have the other items done.

Marie was advised that once the buildings are in compliance, she needs to contact the Building Inspector to set up an inspection and then an occupancy permit may be issued. There is no need to go back to the Planning Board for the **current** tenants. Any **new** tenants may need a new occupancy permit through the Building Inspector.

Michael Harnois is concerned about previous damage to the building he is renting being charged to him.

Marcia Moody asked why the standing water in the building was not on the list provided by the Building Inspector. This is not a town issue. The Building Inspector is aware of that the tenant has complained about the water, but he did not see any water when he inspected the building.. Michael Harnois also complained about the water and was advised to speak with the landlord or obtain an attorney. Michael then presented an engineering report on the building. He then stated that the building is not insulated. He was advised that this is not a town issue, but the Selectmen will bring this to the attention of the Building Inspector and will be discussed again next week.

Marie and Noah did not have any further questions and were advised that the Selectmen will get back in contact with them once they hear back from the Town Counsel. Marie once again said that she was remiss in not contacting Larry Shaw about her new tenants.

Natalie Fream gave the original Certificate of Insurance on Main Street Art to the Selectmen. Kelley Corson asked if they could meet with the Board once a month to give an update on the renovation progress at the old post office building. The Selectmen agreed with this. They are still fundraising and are looking for corporate sponsors.

As a request for a crosswalk was turned down by the State, Main Street Art is asking that the Selectmen send a letter requesting signage (school – children at play – blind drive) to make motorists aware that they need to slow down in the area.

The Selectmen toured the Police Department to see the problem with the electric heat and electric cords. An estimate will be obtained for the cost to add the Police Department to the Town Hall's furnace for heat.

Wes made a motion to approve the minutes of the February 2, 2010 meeting as amended. Michael seconded the motion and the motion passed with all in favor.

At 8:35pm the meeting went into a non-public session per RSA 91-A:3 II – a personnel matter.. The meeting returned to a public session as 8:50pm.

The Selectmen spoke to Chief Reed about the budget.

The meeting adjourned at 9:08pm.

Respectfully submitted,

Nancy J. Spencer
Administrative Assistant